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| | | Agenda item: | SFT4077 |
| Date of Meeting: | 02 August 2018 | | |

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|-----------------------------------|--|------------|-----------|----------|
| Report Title: | Annual Report of the Guardian of Safe Working, June 2017 – July 2018 | | | |
| Status: | Information | Discussion | Assurance | Approval |
| | X | | | |
| Prepared by: | Juliet Barker, Guardian of Safe Working | | | |
| Executive Sponsor (presenting) : | Paul Hargreaves, Director of Organisational Development & People | | | |
| Appendices (list if applicable) : | | | | |

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| Recommendation: |
| To note the annual report of the Guardian of Safe Working June 2017 – July 2018. |

Guardian of Safe Working Hours Annual Report. June 2017 – July 2018

Executive summary

Exception reporting from doctors has come almost exclusively from medical doctors.

17 reports have come from specialties other than medicine.

The main area of concern is gastroenterology.

The exception reports pertain almost exclusively to overtime hours worked after a shift on a week day.

There are 3 reports detailing lack of supervision, 1 detailing missed breaks and 7 detailing missed educational opportunities.

There have been 328 reports detailing 466h overtime. 41 of these reports have resulted in TOIL rather than overtime payment. 272h has been paid as overtime.

The cost of overtime in the last year has come to approximately £4,000 and the total fines levied to approx. £1000. These figures don't include NI or pension contributions from the trust.

Many exception reports are still incomplete, so figures are an estimate. Exception report system does not allow me to see if overtime has been claimed or merely reported.

There are significant rota gaps at junior and senior level.

High level data

Number of doctors including training and trust grade (total): 243

Number of doctors in training on 2016 TCS (total): 180 (inc GPVTS)

Rota Gaps

Junior Grades total of 91 months gap across all specialties at junior level (7.5WTE)

| Specialty | Grade | Months | Total Months |
|--------------|-------|-----------------|--------------|
| ED | GPVTS | Feb – July 2018 | 6 |
| Anaesthetics | CT1 | Aug – Feb | 6 |
| | CT2 | | |

| | | | |
|--------------|-----|---------------|----|
| Ortho | CT | Aug – July | 12 |
| Plastics | F2 | Apr – July | 4 |
| | ST2 | Aug – Feb | 6 |
| Psych | F2 | Dec – Apr | 4 |
| Primary Care | F2 | Dec – Apr | 4 |
| Spinal | TG | Aug – July x2 | 24 |

Senior Grades (ST3+) total of 63 months gap across all specialties at senior level (5.25 WTE)

| Specialty | Months | Total Months |
|-------------|---------------|--------------|
| Gastro | August | 1 |
| Obs&Gynae | Aug – Sept x2 | 4 |
| Oral | Sept – July | 11 |
| | Mar – July | 5 |
| Gen Surgery | Oct – July | 10 |
| | Apr – July | 4 |
| Plastics | Nov – Apr | 8 |
| | Nov – July | 8 |
| Radiology | April | 1 |
| Spinal | Oct – July | 11 |

Significant rota gaps especially at junior level. Some of these gaps due to maternity leave but most are unfilled posts. Several trainees are less than full time.

Summary of Exception Reports Received

| | | | |
|---|--|---|---|
| 6 th April – 11 th August 2017 | 2 nd Aug 17 – 6 th Nov 2017 | 7 th Nov 2017 – 10 th May 2018 | 11 th May – 6 th July 2018 |
| (4 months) | (3 months) | (6 months) | (2 months) |